

RUACH PRIMARY SCHOOL



Staple
current
colour ID
photo
here

RUACH PRIMARY SCHOOL APPLICATION FORM 2021

- Applications will **ONLY** be accepted with submission of **ALL** relevant and certified documentation as requested in this Application Form.
- Please ensure that **ALL** sections of the Application Form are completed in full.
- Application will be nullified if any false information is supplied
- Applications will only be considered **IF** there is a vacancy in the particular grade that you are applying for.

**APPLICATION FORMS ARE TO BE SUBMITTED AT THE PRIMARY SCHOOL OFFICE
BETWEEN 09:00 - 12:00 MONDAY TO FRIDAY**

APPLICANTS INFORMATION

SURNAME:								
FULL NAME(S): (As on Birth Certificate)								
I.D Number:								
Application for Admission into which Grade								
00	R	1	2	3	4	5	6	7
Application for Admission as a:				Full time		Aftercare and homework support		
Name & Address of current school:								

Signature of Principal:

Date:.....

Accept:

Decline:

SUPPORTING DOCUMENTATION

Tick here	
	1x colour ID Photo
	Certified copy of Unabridged Birth Certificate of Learner
	Certified copy of Father's Identity Document
	Certified copy of Mother's Identity Document
	Certified copy of Marriage Certificate, if applicable
	Certified copy of Divorce Order, if applicable
	Certified copy of Passport, Work Permit, Study Permit , in the case of the applicant being a non-South African Citizen
	Copy of Medical Aid Card
	Proof of sibling relationship, if claimed as such (i.e. copy of sibling's Birth Certificates)
	Copy of latest School Report
	If not biological parents, provide a Certified copy of Adoption Papers and /or Legal Guardian Appointment Papers
	Proof of Parent's Residence; and Child's Residence if different from Parents (i.e. Utility Account)
	Proof of both Parents Work Address, if applicable (i.e. Pay Slip)
	If either parent is Self-Employed, please supply the following:
	Company Registration Document
	Copy of Clinic Card(Tick the applicable blocks and enter dates administered)
	Polio
	MMR (Measles, Mumps & Rubella)
	Tuberculosis and Diphtheria
	Tetanus, Hepatitis B

I, the undersigned, as parent / legal guardian undertake to apply to other Schools as well, as Ruach Primary School has very limited space for new admissions.

Father's Signature:.....Mother's Signature:
 Date:_____

CLEARLY STATE EMAIL ADDRESSES FOR CORRESPONDENCE:

.....

LEARNER INFORMATION

Surname of Learner:						
Full Name (s):						
Nickname:						
Date of Birth:						
Nationality:						
Learner's Home Language:						
Learner's Home Address:						
Home Telephone Number:						
With whom does Learner live:	Both Parents	Father	Mother	Guardian	Other	
Deceased Parents:	Father	Mother		Both		
Religion / Denomination:						
Race (Required for Departmental Statistics):	Asian	Black	Coloured	Indian	White	Other

Child's position in the Family: _____ out of _____

Child's position in the School: _____ out of _____

If this is the **second** eldest out of four children in the family, but will be the **only** child at Ruach Primary School, then you should answer as follows:

Example: Position in Family: 2 out of 4

Position in School: 1 out of 1

SIBLING INFORMATION

	NAME	GRADE	SPORT'S HOUSE
1.			
2.			

Previous School info:

NAME OF SCHOOL	Year	Extra Mural
1.		
2.		

CONTACT PERSON IN THE EVENT OF AN EMERGENCY

Name and Surname:

Relationship :

Cell Number :

Email Address :

LEARNER'S HEALTH

Does the Learner suffer from any physical disabilities?

If so, please state:

State if there are any allergies / asthma / diabetes / hearing aids / spectacles etc:

If on any chronic (daily medication), please state:

Would you be willing to supply a Medical Certificate of good health?

Name and Telephone Number of Family Doctor:

Medical Aid:

Medical Aid Number:

Copy of Medical Aid Card attached:

YES

NO

PARENT INFORMATION

	FATHER	MOTHER
Title:		
Surname:		
First Name:		
ID Number:		
Email Address:		
Residential Address:		
Occupation:		
Employer:		
Address of Employer:		
Employer Tel No:		

If either parent is self-employed, please supply Company Registration Documents

Information of estranged parents and/or affidavit stating inability to provide information is compulsory

Marital Status	:	Married	Divorced	Single	Remarried	Widow	Widower
----------------	---	---------	----------	--------	-----------	-------	---------

If divorced, a certified copy of the Divorce Order, must be attached to the Application Form.

STEP-PARENT INFORMATION

	STEP-FATHER	STEP-MOTHER
Title:		
Surname:		
First Name:		
ID Number:		
Email Address:		
Residential Address:		
Occupation:		
Employer:		
Address of Employer:		
Employer Tel No:		
If either parent is self-employed, please supply Company Registration Documents		

DIVORCED PARENTS MAINTENANCE ACT 99 OF 1998 - CHAPTER 4

A Maintenance Order is directed at the enforcement of the common law duty of the Child's parents to support the Child. The duty of supporting a Child is an obligation that the parents have incurred jointly and severally and therefore in the event of non-payment of School Fees, the School will sue both parents irrespective of maintenance and court orders, which may exist between the parties.

THIRD PARTY INFORMATION

If the person liable for SCHOOL FEES is not one of the ABOVE PARENTS please complete in full.	
Third Party's relationship to the Applicant	
Title:	
Surname:	
First Name: ID Number:	(attach certified copy of I.D. Document)
Residential Address:	
Occupation:	
Employer:	
Address of Employer:	
Employer Tel No:	
If Third Party is self-employed, please supply Company Registration Documents	

Please note: Should your daughter be accepted into RUACH Primary School, a yearly registration fee of R200-00 is payable within 30 days of your child's acceptance into the School.

TERMS AND CONDITIONS

I / We _____ understand that in terms of a resolution adopted by the parents at the Annual General Meeting of parents, payment of School Fees is obligatory and that I/we as parents am/are liable for such School Fees, which liability may be enforced by due process of law in the event of non-payment.

I / We declare that I/we am/are in a financial position to pay the School Fees as adopted and that:

- * payment is to be effected by one of the methods stipulated by the School Governing Body contained in its policy of fees structure;
- * both parents are jointly and severally liable for payment of such School Fees; that in the event of the School being obliged to hand over for collection through its attorneys any outstanding School Fees, I/we shall be liable for the legal costs incurred by the School for the collection of such outstanding fees on a scale as between Attorney and client, including such collection commission which the School may be obliged to pay its attorneys;
- * If I fail to pay the School Fees as agreed, I consent to: Judgement against me/us in terms of Section 58 of Act 32, 1994 for the sum of the outstanding debt plus costs in terms of this Declaration, together with the costs of an Application to Judgement. An Order for payment of my indebtedness in accordance with the Declaration, in instalments or otherwise.
- * A certificate signed by the Principal will be sufficient proof of my indebtedness to the School.
- * **Ruach Primary School Fees: 2021 – R1000-00 per month / R10 950-00 per**

Aftercare Fees: 2021 – R750-00 per term

- * I/We accept that the School and Staff are NOT responsible for any loss of property, accident,
- *
Sickness or injury on condition that all reasonable precautions are observed.
- * I/We hereby waive any claim which I/we may have as a result of injuries sustained by **FULL NAME OF LEARNER** _____ as a result of him/her conveyance by the Ruach Primary School by teachers and/or employees and/or parents of learners of Ruach Primary School, to School functions or like activities.
- * I/We agree to abide by the School uniform requirements.
I/We hereby grant full authority to the Principal of Ruach Primary School to act on my behalf in case of an emergency.
- * **Any forms containing false information or any forms that have been incorrectly or incompletely completed, will automatically be rejected.**
- * I/We confirm that the full content of this APPLICATION Form has been read and understood.
- * I/We understand that **ALL CORRESPONDENCE** from the School will be via e-mail.

E-Mail Address: info@ruachprimaryschool.com



DECLARATION

- * I /We declare that all particulars furnished by me/us on this form are true and correct
- * In my/our personal capacity and on behalf of the applicant in my/our capacity as parent/ guardian I/we hereby agree to:
- * Undertake to return all books and other property belonging to the School annually;*
- Ensure that my/our daughter attends School regularly and, should my/our daughter be absent from School for any reason, inform the School of that in writing;
- * Pay all costs incurred for damage done or losses caused by my/our daughter to School property;
- * To take an interest in your daughter's School activities, academic and otherwise;
- * To support Ruach's commitment to high standards of behaviour;
- * To actively and enthusiastically support the School Staff in providing quality opportunities;*
- To work closely with the Principal and Educators in addressing issues which affect your daughter;
- * To express your concerns openly within the School's structures in a loyal, supportive, constructive and forthright manner;
- * I/We will take responsibility for ensuring that my/our daughter is adequately insured against any personal injury or related risks. I/We will also ensure that her personal belongings are adequately insured against loss. I/We understand and agree that the School Staff, Assistants or Helpers can not be responsible for any losses, injury or damage incurred howsoever or from whatsoever cause arising. I/We indemnify and hold harmless the School and Staff against any claims whatsoever related to my/our daughter.
- * Whilst my/our daughter is involved in School activities, I/we authorise the Principal (or appointed Staff member) to act *in loco parentis*, including granting consent for medical treatment in the case of an emergency, once all reasonable efforts to contact the Learner's parents have been made.
- * I/We undertake to discuss the Ruach Code of Conduct with my/our daughter and to support the School in maintaining an orderly learning and teaching environment. *
I/We undertake to uphold the Hostel Policy stating that:
- * Fees are strictly payable in advance;
- * School fees must be paid in full for each month to facilitate access to School on the first day of each new month;
- * Electronic payments and/or deposits must reflect on the Ruach Bank Account on the 1st day of the new month;
- * Transfers from other banks must therefore be done in advance;
- * I undertake to inform the School in writing if individual images of my/our daughter may not be published in the School newsletters and/or other School media.

Mother / Guardian

Father / Guardian

Step-Mother

Step-Father